



## CALHOUN COUNTY COURT AT LAW NO. 1

CALHOUN COUNTY, TEXAS

### ADMINISTRATIVE ORDER REGARDING OCCUPATIONAL DRIVER'S LICENSE PETITIONS

Pursuant to the authority vested in the Court, the following procedures are hereby adopted for petitions requesting an Occupational Driver's License in the Calhoun County Court at Law No. 1:

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#### 1. Approved Forms

The Court has approved an Occupational Driver's License Petition and Order form available on the Court's website under the Misdemeanor page:

<https://www.calhouncotx.org/county-court-at-law-1/>

Said forms are also available through TexasLawHelp.org.

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#### 2. Required Use of Approved Form

All petitioners, including attorneys representing petitioners, are **required to use the Court-approved form** available on the Court's website or a substantially similar form when applying for an Occupational Driver's License.

Failure to use the approved or substantially similar form may result in **delay or rejection** of the petition.

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#### 3. Required Detailed Allegations

The petition must contain **specific and detailed facts**, including but not limited to:

- The reason the petitioner's driver's license was suspended, revoked, or denied; and
- The **circumstances surrounding the event(s)** that led to such suspension, revocation, or denial.

General or conclusory statements are insufficient and may result in the petition being rejected or the setting of a hearing for further clarification.

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#### 4. Statutory Authority

Petitions for Occupational Driver's Licenses are governed by applicable provisions of the Texas Transportation Code, including but not limited to:

- **Texas Transportation Code § 521.242** (Petition for Occupational License);
- **Texas Transportation Code § 521.243** (Court Order for Occupational License); and
- **Texas Transportation Code § 521.248** (Requirements for Occupational License).

Petitioners are responsible for ensuring compliance with all statutory requirements.

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#### 5. Clerk Filing Instructions

All petitions for an Occupational Driver's License must be filed with the Calhoun County Clerk's Office and must include:

- The **Petition for Occupational Driver's License**;
- A **Proposed Order Granting Occupational Driver's License**;
- A copy of the petitioner's **driving record** (Type AR or equivalent);
- A copy of the petitioner's **SR-22 insurance**;
- A copy of the **notice of suspension, revocation, or denial**, if available; and
- The applicable **filing fee**.

All documents must be **e-filed** in compliance with Texas e-filing requirements unless otherwise permitted by law.

Incomplete submissions may result in delay or rejection.

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#### 6. Court Review

All Occupational Driver's License petitions are subject to review by the Court. The Court may:

- Grant or deny the petition without a hearing; or
  - Set the matter for hearing if additional information or testimony is required.
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## 7. Compliance Required

Petitioners are responsible for ensuring that all filings comply with applicable Texas law and this Administrative Order.

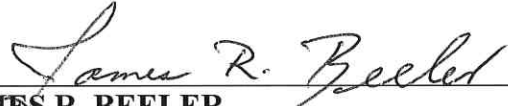
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## 8. Effective Date

This Administrative Order is effective immediately upon signing and shall remain in effect until further order of the Court.

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SIGNED on this 7<sup>th</sup> day of APRIL, 2026.

  
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**JAMES R. BEELER**  
Judge, County Court at Law No. 1  
Calhoun County, Texas